

## REGIONAL INCOME TAX AGENCY MUNICIPAL TAXPAYER ASSISTANCE EVENT

### FREE MUNICIPAL INCOME TAX RETURN PREPARATION

The Regional Income Tax Agency (RITA) invites all taxpayers who are required to file a municipal income tax return for any RITA municipality to attend a free Taxpayer Assistance Event. Agents will be on-site to answer questions and assist with RITA municipal income tax return preparation. To receive assistance please bring with you all necessary tax documentation, including the following:

- Social Security Numbers for yourself and your spouse
- W2s from all employers and Form 1099s
- Federal Schedules C, E, & F, Federal forms K-1, 2106, 3903, & 1040 (if applicable)
- Addresses and dates for each location in which you resided during 2014

RITA agents will work with taxpayers on a first come, first served basis. Depending on the size of the turnout, wait times may vary; please plan for such a possibility. The events are being held in the following locations:

#### **City of Steubenville**

115 South Third Street  
Steubenville, Ohio 43952  
February 17, 2015  
9:00 am to 4:00 pm

#### **City of Waterville**

25 North Second Street  
Waterville, Ohio 43566  
February 26, 2015  
1:00 pm to 7:00 pm

#### **Village of Baltimore**

103 West Market Street  
Baltimore, Ohio 43105  
February 19, 2015  
1:00 pm to 7:00 pm

#### **City of North Ridgeville**

Council Chambers  
7307 Avon Belden Road  
North Ridgeville, Ohio 44309  
March 3, 2015  
1:00 pm to 7:00 pm

#### **City of Solon**

Grantwood Golf Course  
Banquet Room  
38855 Aurora Road  
Solon, Ohio 44139  
March 10, 2015

#### **City of Mt. Healthy**

Mt. Healthy Community Park  
Community Room  
1541 Hill Ave  
Mt. Healthy, Ohio 45231  
February 25, 2015  
1:00 pm to 7:00 pm

#### **City of Willoughby Hills**

35405 Chardon Road  
Willoughby Hills, Ohio 44094  
March 5, 2015  
12:00 noon to 6:00 pm

Taxpayer assistance is also available at the following RITA offices. No appointment is necessary however, assistance is on a first come, first served basis and wait times may vary; please plan for such a possibility.

#### **Cleveland Heights Office**

40 Severance Circle  
Cleveland Hts, Ohio 44118  
Mon – Fri 8:30 am to 5 pm

#### **Lake County – Mentor Office**

8500 Civic Center Boulevard  
Mentor, Ohio 44060  
Tue & Thurs 8 am to 4:30 pm  
(closed 1 - 1:30 for lunch)

#### **Youngstown Office**

20 Federal Plaza West  
Suite M-14  
Youngstown, Ohio 44503 Mon  
– Fri 8 am to 5 pm

#### **Brecksville Office**

10107 Brecksville Road  
Brecksville, Ohio 44141  
Mon – Fri 8 am to 5 pm  
Following Saturdays:  
8:00 am to 12:00 pm  
March 7, 2015  
March 14, 2015  
March 21, 2015  
March 28, 2015

#### **Worthington Office**

760 Lakeview Plaza Blvd  
Suite 400  
Worthington, Ohio 43085  
Mon – Fri 8 am to 5 pm  
Following Saturdays:  
8:00 am to 12:00 pm  
March 7, 2015  
March 14, 2015  
March 21, 2015  
March 28, 2015

If you would like more information about this topic, please contact RITA Customer Service at 1-800-860-7482.