



9090 Marietta Road, SE
Bremen, Ohio 43107
(740) 569-4788
<http://BremenVillage.com>

JOB BULLETIN

The Village of Bremen, Ohio invites applications for the position of:
Seasonal Swimming Pool Lifeguard
(Multiple Openings)

OPENING DATE: March 22, 2017

CLOSING DATE: April 18, 2017

ESSENTIAL FUNCTIONS OF THE POSITION:

The purpose of this position is to establish and maintain a safe environment for people who attend the community swimming pool. Lifeguards are charged with the safety of patrons, quality of programs and maintenance of the pool facilities and equipment. Works under the supervision of the Pool Manager or lead lifeguard, whomever is in charge at the time.

The following are examples of the job duties but do not include all the possible tasks to be performed:

- Maintains a safe and well-disciplined environment for all patrons of the swimming pool at all times and enforce all rules of the pool.
- Promotes a safe aquatic facility by instructing patrons in aquatic safety and swimming pool rules in accordance with established policies and procedures.
- Demonstrates a cooperative, service-oriented attitude toward members of the public. Answers inquiries and handles complaints from the public.
- Remains vigilant, scans and monitors all patrons in swimming pools and responding immediately in the event of an emergency in accordance with American Red Cross, OSHA and facility procedures, guidelines and standards.
- Maintains necessary physical fitness level to respond effectively to any emergency.
- Clears swimmers from pools according to the village pool procedures for inclement weather, emergencies, rest periods, drills and closing.
- Conducts first aid as needed.
- Accurately completes all required reports and documentation as required.
- Visually monitors water levels and clarity and reports abnormalities to the Pool Manager.

- Maintains orderliness, cleanliness and sanitation of pools, pool facilities, deck areas and grounds, storage and work areas.
- Cares for and maintains all pool equipment and property.
- Reports any needed repairs or malfunctioning equipment to the Pool Manager.
- Assists in all areas of pool operations as requested.
- Practices and encourages fellow staff to practice customer service excellence.
- Assists with teaching swimming lessons as required.
- Assists with the daily cleaning of the pool, pool building, shelter house areas and around outside of the fence to include keeping the changing and restroom areas clean and sanitized, disinfecting the floors and pool decks daily and to police the area to keep litter and debris from the pool grounds.
- Assists with the daily maintenance of the pools by vacuuming and ensuring that the tests for water quality are performed and any corrective steps required are performed to keep the pool in compliance with state water quality standards.
- Will be required to work whatever shift scheduled and may be called in to assist with other shifts if need arises. Will also be required to work pool parties when scheduled.
- Practices and promotes customer service excellence by all staff including interpreting policies and procedures for patrons and processing and following through on customer concerns and complaints.
- Attends all required training programs and meetings.
- Performs other duties as assigned.

JOB SETTING:

The duties of this position will be performed primarily outdoors, plus some indoor work. The incumbent may encounter any type of environmental conditions: hot, damp, wet, humid, dry, noisy, sudden temperature changes, etc. The incumbent will be expected to work around others, on a team, under supervision, and under scrutiny of the public.

MINIMUM REQUIREMENTS:

Must have and maintain a current lifeguard certification, CPR and first aid certification before being accepted for employment or be able to gain such certification before opening day of the pool.

Minimum Age Requirement: 15 years old.

Applicants less than 16 years of age are required to submit a Work Permit prior to employment. The student work permit form can be obtained from your high school. This form does not need to be included at the time of job application but will be needed if hired.

Applicants who are 16 or 17 years of age are required to submit a Parent or Guardian Consent Form (Ohio Department of Commerce) prior to employment. This form does not need to be included at the time of job application but will be needed if hired.

Any equivalent combination of training and experience which provides the following knowledge, skills and abilities:

Knowledge of:

- The principles, practices, equipment, tools and materials used in lifeguarding at public pools.
- First aid and CPR techniques.
- Safety practices in the operation of public swimming pools.

Skilled in:

- Customer service.
- Public pool operations.

Ability to:

- Read and write letters and numbers in English.
- Understand and follow oral and written instructions in the English language.
- Remain vigilant and attentive while on duty at poolside.
- Count money and make change.
- Establish and maintain effective working relationships with others.
- Discern when something is wrong or likely to go wrong.
- Work cooperatively with other Village employees.
- Work safely without presenting a direct threat to self or others.
- Perform the physical requirements of the job: swimming, treading water, standing, walking, climbing ladders, bending, stooping, kneeling, pulling, pushing, lifting and carrying.
- Perform job duties in a variety of environmental conditions both indoors and outdoors, such as hot, cold, damp, wet, dry, noisy, wind, rain, sudden temperature changes, etc.

NECESSARY SPECIAL REQUIREMENTS:

- Work days, evenings and weekends as needed.
- Be available to work throughout the pool season that has been set for the current year.

COMPENSATION:

The rate of pay depends on candidate's experience and qualifications.

HOW TO APPLY:

To apply, submit a completed application form to: Village Administrator, P.O. Box 127, Bremen, Ohio 43107, or drop it off at the municipal building, 9090 Marietta Road SE, between the hours of 8:00 a.m. and 3:00 p.m. Application package must be received **no later than 12:00 Noon on Tuesday, April 18, 2017.**

The application form can be obtained either at the village office or online at www.BremenVillage.com/employment

The Village of Bremen is an Equal Opportunity Employer