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## PRE-EMPLOYMENT APPLICATION

>>> Summer Lifeguard / Pool Staff Positions <<<

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An Equal Opportunity Employer

Qualified applicants for employment are considered for available positions without regard to race, religion, color, gender, national origin, age, disability or other legally protected status.

Village of Bremen, Ohio  
P.O. Box 127  
9090 Marietta Road, SE  
Bremen, Ohio 43107

**NOTE: The Village accepts applications only for currently posted positions.**

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### PERSONAL INFORMATION

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Name: \_\_\_\_\_ SS#: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Address City State Zip Code

Home Telephone: (\_\_\_\_\_) \_\_\_\_\_ Other Telephone: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

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### JOB INTEREST

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Position of Interest: \_\_\_\_\_ Date Applied: \_\_\_\_\_

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### GENERAL INFORMATION

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Have you ever been employed by the Village of Bremen? Yes No

If yes, please provide dates previously worked and position(s) held: \_\_\_\_\_

Are you related to any current Village of Bremen employee or elected official? Yes No

If yes, disclose name and relationship: \_\_\_\_\_

Are you prevented from lawful employment because of immigration or visa status? Yes No

NOTE: Proof of citizenship or immigration is required by federal law upon employment.

Have you read the job description of the position for which you are applying? Yes No

Are you capable of performing the essential job functions? Yes No

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**EDUCATION**

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Indicate the highest level accomplished:

Grade:

8 9 10 11 12

College Undergraduate:

1 2 3 4

Graduate School:

1 2 3 4

High School: \_\_\_\_\_

Graduation Year: \_\_\_\_\_

College (if applicable): \_\_\_\_\_

Graduation Year: \_\_\_\_\_

Graduate Study (if applicable): \_\_\_\_\_

Graduation Year: \_\_\_\_\_

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**LICENSES, CERTIFICATIONS AND SPECIALIZED TRAINING**

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Do you possess a valid Ohio driver license?    Yes    No    \_\_\_\_\_  
License Number

List any training you feel is relevant to the position for which you are applying (i.e. Lifeguard certification, CPR, etc.):

Subject Area of Training	Organization Providing Training	Date Training Received

Use this area to briefly describe any additional information or qualifications you have for the position you are seeking.

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**D9 FA -GG-CB HC K CF ?**

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Are you 18 years of age or older?      Yes      No      If the answer is Yes, then skip the next two age-related questions.

Are you 16 or 17 years of age?      Yes      No

Pursuant to state and federal laws, minors who are to be employed during the summer vacation months who are 16 or 17 years of age are required to submit a Parent or Guardian Consent Form (Ohio Department of Commerce) prior to employment. This form can be submitted upon hiring.

Are you less than 16 years of age?      Yes      No

Pursuant to state and federal laws, minors who are to be employed during the summer vacation months who are less than 16 years of age are required to submit a Work Permit prior to employment. The student work permit form can be obtained from your high school. This form can be submitted upon hiring.

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**SUMMER AVAILABILITY**

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Dates you will be available to work this pool season:      FROM: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      TO: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

List any dates you will NOT be available to work this pool season (vacation, team practices, college orientation, etc):

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To the best of your knowledge as of this time, what will generally be your availability for working at the pool?  
Mark the boxes for the times you plan to be available:

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>
<b>9 a.m. - 10 a.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>10 a.m. - 11 a.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>11 a.m. - Noon</b>	.....	.....	.....	.....	.....	.....	.....
<b>Noon - 1 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>1 p.m. - 2 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>2 p.m. - 3 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>3 p.m. - 4 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>4 p.m. - 5 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>5 p.m. - 6 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>6 p.m. - 7 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>7 p.m. - 8 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>8 p.m. - 9 p.m.</b>	.....	.....	.....	.....	.....	.....	.....
<b>9 p.m. - 10 p.m.</b>	.....	.....	.....	.....	.....	.....	.....

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**EXPERIENCE**

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Do you have lifeguarding experience?      Yes      No

If Yes, explain when, where, etc.:

Do you have experience as a swim instructor?      Yes      No

If Yes, explain when, where, etc.:

Do you have experience in managing pool operations and supervising lifeguards?      Yes      No

If Yes, explain when, where, etc.:

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**REFERENCES**

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Please list three individuals, other than relatives, whom we may contact as references regarding your character, ability, or experience.

<b>Name</b>	<b>Primary Phone No. (with area code)</b>	<b>Alternate Phone No. (with area code)</b>	<b>Type of Reference (personal, teacher, previous supervisor, etc.)</b>

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## CERTIFICATION AND STATEMENT OF UNDERSTANDING

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READ EACH STATEMENT CAREFULLY BEFORE SIGNING...

I, the undersigned applicant, understand that any false statement made on this application, a résumé or any other employment document may cause rejection of an application, removal from employment consideration or may serve as grounds for discharge after appointment.

Applicant's Initials: \_\_\_\_\_

I agree to take any lawful medical examination, drug/alcohol screen, honesty detection/polygraph examination or written examination required by Village of Bremen upon receiving a conditional offer of employment. Further, I agree to release any and all medical information that may be developed during any pre-employment physical examination to those who have the need to evaluate such information. I authorize investigation of my credit, driving record and a comprehensive criminal and employment history review. I also understand that some, if not all the content of the subject exams, screenings, tests, records reviews and background investigations may become public record. I release all persons, companies and Village officials conducting any lawful investigation from any liability. If the applicant is a minor, then consent of the parent/guardian will be required for the testing.

Applicant's Initials: \_\_\_\_\_

I understand that neither this employment application nor an offer of employment constitutes an employment contract, unless a specific written document to that effect is executed by the Village of Bremen Council.

Applicant's Initials: \_\_\_\_\_

I agree that any claim or lawsuit relating to my service with Village of Bremen must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

Furthermore, I agree that this application will be considered active for twelve (12) months from the date filed. If I am hired, it becomes part of my official employment record.

Applicant's Initials: \_\_\_\_\_

I, the undersigned applicant, do solemnly swear and declare that I am the person mentioned herein, and that all answers or statements made are true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Pursuant to state and federal laws, minors who are to be employed during the summer vacation months must comply with the following: Applicants less than 16 years of age are required to submit a Work Permit prior to employment. The student work permit form can be obtained from your high school. Applicants who are 16 or 17 years of age are required to submit a Parent or Guardian Consent Form (Ohio Department of Commerce) prior to employment. These forms can be submitted upon hiring.**

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